**Statutory Declaration**

Commonwealth of Australia

**STATUTORY DECLARATION**

*Statutory Declarations Act 1959*

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

*insert full name*

Of, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

*insert full address*

Being a, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

*insert occupation*

Make the following declaration under the *Statutory Declarations Act 1959*:

1. Please complete the following table.

|  |  |  |
| --- | --- | --- |
| Have you ever been convicted of a criminal offence? | YES | NO |
| Have you ever been charged with and found guilty of a criminal offence but discharged without conviction? | YES | NO |
| Are you the subject of a criminal charge still pending before a court? | YES | NO |
| Have you ever had a Personal Protection Order, Domestic Violence Order or Apprehended Violence Order or similar order issued against you? | YES | NO |
| Have you had your driver’s licence suspended or revoked? | YES | NO |
| Have you had a firearms licence refused or revoked? | YES | NO |
| Has a child or dependant young person in your care ever been removed, or been the subject of a risk assessment by child protection authorities? | YES | NO |
| Is there any information from your past or present that may result in allegations being made against you of abuse in relation to children or vulnerable people? | YES | NO |
| So far as you are aware, have you ever been the subject of an investigation concerning your care of or your behaviour towards or in the presence of children or vulnerable people? | YES | NO |
| Has a complaint or allegation against you been referred to a statutory agency such as Police, Ombudsman, Office of Children’s Guardian, Human Rights Commission, Aged Care Complaints Scheme etc? | YES | NO |
| Has disciplinary action ever been taken or is disciplinary action pending against you by a licensing board, professional or community association, employer, educational institution, church or any other body? | YES | NO |
| Have you ever been asked to cease volunteer work or as a voluntary office holder been terminated by a community association, church or any other body? | YES | NO |

|  |  |  |
| --- | --- | --- |
| Have you ever engaged in any of the following conduct:  • sexual contact with someone under your care other than your partner (such as a client, patient, student, employee etc)?  • unlawful sexual contact with a person under the age of consent?  • conduct likely to cause harm to a child, young person or vulnerable adult, or to put them at risk of harm? | YES | NO |
| Are youan un-discharged bankrupt or a person who has entered into an arrangement with creditors, including under a deed of assignment or composition under the *Bankruptcy Act 1966*, and has not yet been released from that arrangement? | YES | NO |
| Are you legally permitted to work in Australia? | YES | NO |
| Do you suffer fromany physical or mental condition that may affect your ability to perform the normal duties of your position?  If ‘yes’, have you informed Anglicare in writing the details of this condition? | YES  YES | NO  NO |
| Have you ever lodged a claim for workers’ compensation?  If ‘yes’, is this workers’ compensation claim currently open? | YES  YES | NO  NO |

I consent to agencies of the Anglican Church using the information disclosed in my National Police History Check for the following purposes: determining eligibility for engagement; assessing suitability for a particular role including risk assessment; and conducting disciplinary processes.

I consent to the information disclosed in my National Police History Check being shared between other Anglican Church agencies, including Professional Standards, and statutory agencies such as the Police, Ombudsman’s Office, Office of the Children’s Guardian and Office of Regulatory Services.

I consent to Anglicare verifying my immigration status with the Commonwealth Government and in providing this consent; I authorize the Department of Immigration & Citizenship to release the details of my work rights status. I understand that this may trigger action by the Commonwealth in the event that I am not entitled to be in Australia.

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the *Statutory Declarations Act 1959*,and I believe that the statements in this declaration are true in every particular.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*signature of person making the declaration*

Declared at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*insert place*

On \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*insert date*

Before me \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*insert signature of person before whom the declaration is made*

Full name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Qualification \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*insert the full name, qualification and address of person before whom the declaration is made*

**A statutory declaration under the *Statutory Declarations Act 1959* may be made before:**

(1) a person who is currently licensed or registered under a law to practise in one of the following occupations:

Chiropractor Dentist Legal practitioner

Medical practitioner Nurse Optometrist

Patent attorney Pharmacist Physiotherapist

Psychologist Trade marks attorney Veterinary surgeon

(2) a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); or

(3) a person who is in the following list:

* Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
* Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
* Bailiff
* Bank officer with 5 or more continuous years of service
* Building society officer with 5 or more years of continuous service
* Chief executive officer of a Commonwealth court
* Clerk of a court
* Commissioner for Affidavits
* Commissioner for Declarations
* Credit union officer with 5 or more years of continuous service
* Employee of the Australian Trade Commission who is:

(a) in a country or place outside Australia; and

(b) authorised under paragraph 3 (d) of the *Consular Fees Act 1955*; and

(c) exercising his or her function in that place

* Employee of the Commonwealth who is:

(a) in a country or place outside Australia; and

(b) authorised under paragraph 3 (c) of the *Consular Fees Act 1955*; and

(c) exercising his or her function in that place

* Fellow of the National Tax Accountants’ Association
* Finance company officer with 5 or more years of continuous service
* Holder of a statutory office not specified in another item in this list
* Judge of a court
* Justice of the Peace
* Magistrate
* Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*
* Master of a court
* Member of Chartered Secretaries Australia
* Member of Engineers Australia, other than at the grade of student
* Member of the Association of Taxation and Management Accountants
* Member of the Australasian Institute of Mining and Metallurgy
* Member of the Australian Defence Force who is:

(a) an officer; or

(b) a non-commissioned officer within the meaning of the *Defence Force Discipline Act 1982* with 5 or more years of continuous service; or

(c) a warrant officer within the meaning of that Act

* Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants
* Member of:

(a) the Parliament of the Commonwealth; or

(b) the Parliament of a State; or

(c) a Territory legislature; or

(d) a local government authority of a State or Territory

* Minister of religion registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
* Notary public
* Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office supplying postal services to the public
* Permanent employee of:

(a) the Commonwealth or a Commonwealth authority; or

(b) a State or Territory or a State or Territory authority; or

(c) a local government authority;

with 5 or more years of continuous service who is not specified in another item in this list

* Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made
* Police officer
* Registrar, or Deputy Registrar, of a court
* Senior Executive Service employee of:

(a) the Commonwealth or a Commonwealth authority; or

(b) a State or Territory or a State or Territory authority

* Sheriff
* Sheriff’s officer
* Teacher employed on a full-time basis at a school or tertiary education institution