

APPROVAL FOR MINISTRY CHECKLIST

Element	Yes	No
An outline of the ministry program and activities has been developed		
Leaders have been screened and selected according to Diocesan guidelines ¹		
Activities have been assessed as suitable for the target group		
Levels of risk for activities has been assessed		
Levels of risk have been minimised where required		
An environment audit has been conducted		
Hazards identified have been addressed		
A senior First Aid Certificate is held by at least one leader		
All leaders have been briefed on policies and safe practices		
All necessary ministry forms have been developed		
Resources and equipment for ministry has been accessed		
Mechanisms for monitoring and reviewing the ministry have been developed		

When all elements have been achieved, the Ministry Coordinator may approach the SENIOR CHURCH LEADERS for ministry approval.

SENIOR CHURCH LEADER'S Signature of approval: _____

Date: _____

¹ See BUILDING SAFE COMMUNITIES OF FAITH Policy