**SPECIAL RELIGIOUS EDUCATION / SPECIAL EDUCATION IN ETHICS TEACHER DECLARATION**

The Department of Education requires that all non-employees who are permitted to teach Special Religious Education/Special Education in Ethics in its schools be appropriate and responsible persons. Each authorised religious persuasion must give an undertaking that any SRE/SEE teacher authorised to enter Government schools has not had a criminal conviction within the meaning of the Criminal Records Act 1991.

In keeping with current child protection legislation, all SRE/SEE teachers are required to apply for a *Working with Children Check* and obtain a clearance number. The number and your date of birth must be provided to your approved provider for verification.

In response to the above requirements, the Anglican Diocese of Canberra & Goulburn has prepared the following declaration, which all SRE/SEE teachers must sign.

I hereby state that I have volunteered my services to the below Approved Provider:

|  |
| --- |
| Approved Provider Name |
|  |

I declare that:

* I have a current *NSW* *Working with Children Check* clearance and have provided it to the approved provider with the date of expiry and my date of birth.
* At the time of engagement, I have no criminal convictions within the meaning of the Criminal Records Act 1991. I understand that ‘conviction' defined in the Act includes a conviction, whether summary or on indictment for an offence, and includes a finding or order that an offence has been proved, or that a person is guilty of an offence, without proceeding to conviction.
* I am not subject to any pending court proceedings relating to a criminal matter in Australia or overseas.
* I have no convictions that cannot become spent within the meaning of the Criminal Records Act 1991 including but not limited to:
  1. convictions for which a prison sentence of more than six months has been imposed, or
  2. convictions of sexual offences.

I agree that by signing this declaration:

* the Anglican Diocese of Canberra & Goulburn may share this information with the NSW Department of Education when requested.
* If during the course of my engagement as an SRE/SEE teacher, and I become a subject of any allegations and/or charges of a criminal matter, court proceedings and/or incur a conviction, I have an obligation to notify the Anglican Diocese of Canberra & Goulburn. I give permission to the Anglican Diocese of Canberra & Goulburn to disclose this information to the NSW Department of Education and I understand that I may be subject to undertake a Nationally Coordinated Criminal History Check (NCCHC) for a risk assessment.

*Please write your legal name (same as on identity documents used to obtain your Working with Children Check number)*

|  |  |
| --- | --- |
| SRE/SEE Teacher Details |  |
| Title |  |
| Family name |  |
| Given name(s) |  |
| Date of birth |  |
| Street Address |  |
| Town/Suburb |  |
| Postcode |  |
| State |  |
| Email |  |
| Contact Number |  |

|  |  |
| --- | --- |
| Emergency Contact Details |  |
| Emergency Contact’s Name |  |
| Contact Number |  |

|  |  |
| --- | --- |
| WWCC Details |  |
| WWC number |  |
| Name on WWCC Clearance |  |
| WWCC Expiry Date |  |
| For Office Use Only |  |
| Date verified |  |
| Name of person verifying |  |

***Upon completion, retain a copy for your local coordinator. The original forms will be sent to the Approved Provider.***

**SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PRINT NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**