



The Diocesan Registry Office
GPO Box 1981
Canberra ACT 2601

T: 02 6245 7101 F: 02 6245 7199
www.anglicancg.org.au

ABN: 31 478 820 508

Application Process

Please ensure that you have read the *Objectives of the Pelican Foundation* prior to completion of the Application to ensure that your project falls within the Guidelines of the Pelican Foundation's Grant Process.

The application form is to be used when applying for a grant during a set funding round.

- **Applications Close** on 30 June
- **Assessment of Applications** will take place during July to August and successful applicants will be informed in September in preparation for announcement in late September.
- **All sections** of the Application Form **must be completed**.
- The **Declaration must also be signed and submitted with a hard copy of the application**. An electronic copy would be appreciated.
- **Your application form must be lodged** with the Diocesan Office by 5.00pm on the due date either by post (GPO Box 1981, Canberra, ACT, 2601) or emailed to the Registrar pelicanboard@anglicancg.org.au.
- **Acknowledgement of your application** will be sent to you either by post or email.

APPLICANT INDIVIDUAL, GROUP OR ORGANISATION

1. Full name of Applicant Individual, Group or Organisation:

2. Full Name , Position and Contact Details of Primary Contact:

Name:

Position:

Phone:

Email:

3. Postal Address:

4. Street Address: (if different)

5. Telephone:

6. Email:

7. Describe the group or organisation seeking funds:

PROJECT DETAILS

1. Title of the Project:

2. Key aim of the project:

3. Description of Proposed Project (how it will achieve the aim) : (no more than 200 words)

4. Detailed Project Budget:

5. Total Grant and Timeframe

	Year 1	Year 2	Year 3
Total Cost of Project (\$)			
Total Grant Applied For (\$)			
Total Contribution from Applicant/Group/Parish (\$)			

Please note: Co-contributions are essential

6. Has the project received a Pelican grant or any other funding source in the past? If so please provide details:

7. Detailed Timeframe for Project (Start & Finish Date) , including what steps are being taken to implement the project and achieve the outcomes:

Please comment on each of the following:

1. Who is the target population within the parish/diocese/community?

2. In light of the key Pelican Foundation Objective to develop missional leaders, what are the desired outcomes of the project?

A Focus on Developing Leadership The Pelican Foundation provides grants to support the development of leadership (both clerical and lay) which engages with the wider community, equips God's people for mission in the world & ministry in the church and produces new faith communities.

3. Will any other groups/organisations be involved? (If so, please name them and how they will be involved)

4. How will you monitor progress?

5. What Key Indicators will be used to evaluate the effectiveness of the project? (Indicators must be specific, measurable and achievable).

Please attach Annual Audited Financial Statements.

Has the Parish paid its Parish Contribution?

YES

NO

Has the latest Annual Parish Return been submitted? ----

YES

NO

Has the Parish Council or Agency Board approved the application?
(Please attach a copy of the resolution)

YES

NO

DECLARATION

(To be signed by the body, as specified above)

I (enter full name of signatory) _____

From (enter parish and/or organisation) _____

Position Held (enter position/title) _____

Am authorised by the Parish /Organisation named in this application to make this application on its behalf.

I confirm that the Parish/Organisation is aware of and approves this application to the Pelican Foundation.

I confirm that the Parish/Organisation is aware of the Guidelines, Terms and Conditions relating to grants from the Pelican Foundation.

I confirm that all information provided in or attached to this application is true and complete.

I am aware that the Pelican Foundation Board reserves the right to discontinue funding if a project does not meet its objectives and fails to meet its key performance indicators.

Signed for and on behalf of the applicant

Signature _____

Date _____