

Stop the injury before it happens.

All employees are required to take reasonable care for the health and safety of all people at the workplace, and who may be affected by their actions or omissions.

Employees are encouraged to cooperate with their employer (including WHS policies and procedures) to enable compliance with any legislative requirements in the interests of health, safety and welfare.

If you are having any physical or other symptoms related to your work, tell your employer immediately. Your employer may be able to assist you or make changes in the workplace that will prevent an injury from occurring or worsening.

But if you are injured at work...

- Report the injury to your employer as soon as possible either verbally or in writing (e.g. by recording it in your employers' Register of Injuries)
- Make sure you include your name, date of birth, contact number, address, the cause of injury, location of injury, and the date and time the injury happened.

Your employer will then report the injury to Allianz FirstReport within 48 hours of becoming aware of your workplace injury. Allianz FirstReport will provide a notification number and information regarding any further action required.

Allianz FirstReport

- Email: firstreport@allianz.com.au
- Phone: 1300 360 595
- Fax: (02) 9390 6633
- Post: GPO Box 5429, Sydney, 2001

The return-to-work coordinator (if applicable) for this workplace is:

Delene Mason-Waugh 049971516
delene@anglicands.org.au
Level 4 221 London Court CIVIC.
For information regarding our Customer Service Charter, contact 1300 130 664.

Allianz Australia Workers Compensation (NSW) Limited

ACN 003 087 545 ABN 17 003 087 545

As Agent for the NSW WorkCover Scheme

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